

Our Ref: JP/EH2/Y7Settling

29th September 2026



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Re: Year 7 Settling in Evening

I am writing to invite you to the Year 7 'Settling in Evening' on Thursday 15th October 2026 from 4.30 - 5.30pm at Wednesfield Academy. The evening will equip you with an overview of your child's weekly schedule at Wednesfield Academy and enable you to best support your child with accessing all opportunities we offer as a school. The evening is a chance to learn more about Wednesfield Academy, the curriculum your child studies, the pastoral systems in the school and other useful information.

The evening will include a short welcome from the Leadership and Pastoral team, which is approximately 20 minutes. The presentation will commence at 4.35pm so please arrive five minutes beforehand. Following the presentation, you will be invited to your child's Personal Development Tutor room to hear more about what pupils are learning in Personal Development and meet your child's Personal Development (PD) Tutor. There will also be a chance to speak with the SEND department should your child require additional support.

We would politely request that, if possible, your child does not attend the evening. This is because if all parents attend, then we will have limited extra spaces available in the venue. However, we understand that in some cases this may not be possible, and if you need to bring your child then please email postbox@wednesfieldacademy.co.uk so we are aware.

We are delighted to be hosting a Scholastic Book Fair during the Year 7 Settling In Evening. This is a wonderful opportunity for families to browse and purchase a wide range of exciting books. Every purchase helps to raise valuable funds for our school library, enabling us to continue providing new and engaging reading resources for our students. Before the Settling In Evening, Year 7 pupils will have the opportunity to browse the Scholastic catalogue in school and create a wish list of books they are interested in. Pupils will bring this wish list home so that parents and carers can see the books they have chosen.

When attending the Settling In Evening, parents and carers will be able to visit the Book Fair, browse the available books and purchase any titles their child has selected. If preferred, books can also be paid for in advance using the information provided on the wish list. Please note that pupils will not be attending the Settling In Evening, so the wish list will help them share their book choices with you beforehand. We can only accept card payments at the Book Fair. We look forward to welcoming you and sharing a love of reading with our school community.



Wednesfield Academy
Lichfield Road
Wednesfield
Wolverhampton
West Midlands
WV11 3ES



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You will also have the opportunity to discuss issues with a member of the pastoral team during the evening. However, time is limited so I would remind you that you can contact your child's House Office if you would like to discuss a specific matter or email postbox@wednesfieldacademy.co.uk.

Please complete the link to confirm your attendance: <https://forms.office.com/e/jHqkE7dnAq>
If you have any queries, please contact Ms Hanson (Assistant Headteacher) by calling 01902-558222 or emailing postbox@wednesfieldacademy.co.uk.

Yours faithfully



Mr Phillips
Headteacher

Remember to follow us on social media.

Facebook: <https://bit.ly/3pV9Fhm>

Instagram: <https://bit.ly/30mrbEP>



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