

Our Ref JP/RB/RMO

9th December 2025



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Important Information Regarding Summer 2026 Series of Examinations

As your child will be sitting external examinations in the summer of 2026 it is important that we point out to both parents and pupils that external exams must adhere to JCQ examination regulations.

Please find below a link to the 2026 summer exam timetable that has been published on the school website:

<https://bit.ly/4mtuKXh>.

We ask that you discuss the following information with your child please:

The dates and times of external exams are set by the exam boards, which for the 2026 exam series runs from **1st May 2026 to 24th June 2026**. We cannot deviate from these time slots and pupils will not be able to catch up any missed exams.

Pupils' attendance in external exams is mandatory, even if your child feels a little under the weather, as this is their only opportunity to sit the examination. Where there is a serious medical issue, proof of illness through a doctor's note will be required, but please be aware it may not be accepted by the exam board and if so, would result in zero marks awarded for the paper missed.

Parents/carers will be charged for unnecessarily missed exams, which ranges from £46 - £94 per examination.

The relevant payment will be added to the parent/carers WeDuc account for the examination missed.

Controlled assessments (Pearson Set Assignments) for BTEC subjects are ongoing throughout the year. Pearson Set Assignments are an essential component required to complete each BTEC course and are therefore compulsory. Missing a scheduled Pearson Set Assignments can seriously affect the overall grade a pupil receives.

Pupils' attendance to Pearson Set Assignments is compulsory. Where there is a serious medical issue, proof of illness through a doctor's note will be required.

Parents/carers will be charged for their child's failure to attend and complete a PSA.

Charges for missed Pearson Set Assignments range from £27 to £68 and will be charged to the parent/carers WeDuc account.

All external exams and controlled assessments are conducted under the JCQ Examination Regulations.

JCQ information for Candidates - Examinations 2025-26:

<https://www.jcq.org.uk/exams-office/information-for-candidates-documents/>

Your child will be shortly required to sign a candidate declaration to confirm that they have read and understood all these JCQ information for candidate's documents.

A link to the documents they need to read has been sent to their school email address. Please can you ensure that your child logs into their school email and reads these before we return to school on 5th January 2026.

It is essential that all pupils adhere to them during the Pearson Set Assignments and GCSE examinations.

Breach of these regulations during an externally set examination can lead to disqualification for the pupil.

Finally, we wish to confirm the results days as follows:

- Year 13 Thursday 13th August 2026
- Year 11 Thursday 20th August 2026

We will send further information regarding results days at a later date.

Should you have any queries about the external examinations or Pearson Set Assignments, please contact Mrs Beazley at postbox@wednesfieldacademy.co.uk or by calling 01902 558222.

Yours faithfully



Mr Phillips
Headteacher