



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer,

Re: Year 7 Residential

We would like to invite you to an important Residential Key Information Meeting on **Wednesday 10th December at 5:00pm**. The meeting will take place at Wednesfield Academy and will provide essential details about the upcoming residential visit. Your attendance is very important, as key information regarding the trip, expectations, and required documentation will be shared. Pupils are welcome to attend although not compulsory.

Next Instalment

A reminder that the next payment instalment is due on **1st December 2025**. Please ensure this is paid by this date on the WeDuc (Matrix) app.

Key documents

This week pupils have been given a medical and key information pack. The pack includes: will find the following forms which must be completed and returned as soon as possible:

- **Medical Form**
- **Emergency Contact Information**
- **Dietary Requirements Form**
- **Phone Contact Agreement**
- **Bedroom request form**

Please ensure these are filled in accurately to support the safety and wellbeing of all pupils attending the trip. These should be returned to reception no later than Monday 8th December 2025.

Mobile Phones

We strongly advise that pupils do not bring their mobile phones on the residential. Phones are at high risk of being lost or damaged during activities and the pupils will only be allowed to be on them for a limited time each day. If a pupil chooses to take their phone, **this is entirely at their own risk**, and the school cannot accept responsibility for any loss, theft, or damage.



Wednesfield Academy
Lichfield Road
Wednesfield
Wolverhampton
West Midlands
WV11 3ES



Matrix
Academy Trust
EDUCATION WITHOUT EXCEPTION

01902 558222



Wednesfield Academy



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Behaviour and Attendance Expectations

For safeguarding and conduct reasons, pupils must maintain good behaviour and attendance to be eligible to attend the trip. Please note that pupils with attendance below 90% are at risk of being removed from the residential without clear medical evidence for their absences. We appreciate your support in ensuring your child attends school regularly in the lead-up to the visit.

Funding for Pupils in Receipt of Free School Meals

If your child receives Free School Meals, the cost of the trip has been fully funded by Wednesfield Academy to support pupils entitled to Pupil Premium. However, please be aware that if a pupil does not attend the trip, the full cost of the visit will be charged to your WeDuc (Matrix) account. Failure to cover this payment will mean that the pupil will be unable to participate in any future school trips or activities.

We look forward to seeing you at the meeting on **10th December at 5:00pm**, where further key details will be shared and any questions you may have can be addressed.

Thank you for your continued support and if you have any questions please contact Ms Hanson (Assistant Headteacher) by calling the school on 01902 558 222 or emailing postbox@wednesfieldacademy.co.uk.

Yours faithfully,

Mr Phillips
Headteacher



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