

Our Ref: JP/JAS/PupilMed

3<sup>rd</sup> September 2025



Wednesfield Academy  
www.wednesfieldacademy.co.uk

Dear Parent/Carer

**Re: Request to Update Pupil Medical Information**

As part of our ongoing efforts to ensure the health, safety, and well-being of all pupils, we are currently updating our medical records for the academic year. Accurate and up-to-date information regarding your child's healthcare provider is essential for us to respond appropriately in the event of a medical situation.

We kindly ask that you take a few moments to complete the form linked below to update your child's doctors information:

- <https://forms.office.com/Pages/ResponsePage.aspx?id=hVh-eMTdUOWnV6udzkyo6joCp74WFttOoK1zHQBAXZ1UQVhFVv9GUFhBUkNRMkowU1BDVFJPTDBZSC4u>

Please complete the form **no later than 12<sup>th</sup> September 2025**. If you have more than one child enrolled at our school, kindly submit a separate form for each student so we can ensure all pupils' details are updated with the correct information.

Should you have any questions or require assistance, please do not hesitate to contact the school office at 01902-558222 or email us at [postbox@wednesfieldacademy.co.uk](mailto:postbox@wednesfieldacademy.co.uk).

We thank you for your prompt attention to this important matter and for your continued support.

Yours faithfully

Mr J Phillips  
Headteacher

Remember to follow us on social media.

Facebook: <https://bit.ly/3pV9Fhm>

Twitter: <https://bit.ly/43tYv0J>

Instagram: <https://bit.ly/3OmrBEP>



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