

Our Ref: JP/EH/JAS

13th February 2025



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

We are excited to announce a new way for you to report your child's absence via the **WeDuc App**. This system allows you to report absences before the school phone lines open, making it more convenient for you.

Key Points:

- **Report absences every day**, even if it is for consecutive days.
- You can **attach evidence** (e.g. a doctor's note) directly through the app, so you no longer need to send it to the Wednesfield postbox.
- Please provide a **full reason** for the absence. "Illness" alone will not be accepted. Instead, specify details like, "Illness – Jane has been sick multiple times this morning."

For more information on how to use the app to report absences, visit: [WeDuc Help](#).

If you prefer, you can still report absences by calling the house office or emailing Wednesfield postbox.

Yours faithfully

Mr Phillips
Headteacher



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