

Our Ref JP/RB//RMO

6th January 2025



Dear Parent/Carer

Year 13 Progress Evening

Wednesfield Academy
www.wednesfieldacademy.co.uk

I would like to invite you to attend our Year 13 Progress Evening on Thursday 16th November 2025.

This Progress Evening will take place in school. The school's online appointment booking system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from 9.00am on Thursday 9th January 2025 and will close at 1.00pm on Thursday 16th January 2025. Should you wish to make any changes to your appointments after this time, please contact the school.

Please visit www.wednesfieldacademy.com/bookings for parental guides to book and join your appointments.

If you are arriving by car, parents will be able to park on the main school car park and enter the school via the staff entrance. Doors will open at 3.55pm, where you will register your attendance with a member of leadership, be presented with a copy of your appointments and a list indicating where all teachers are located. All staff will be based on the ground floor for easier access enabling you can get to your appointments quicker than walking the whole school site.

Please note that appointments are strictly limited to 5 minutes, and we ask that you kindly adhere to your appointment times. This is to ensure all parents get feedback from their teacher and appointments stay on schedule. If you have any remaining questions following your appointment, please contact the 6th form office by calling 01902 558222 or emailing postbox@wednesfieldacademy.co.uk.

Yours faithfully



Mr Phillips
Headteacher