

Our Ref JP/EH2/RMO/Year7SettlingIn

27<sup>th</sup> September 2024



Wednesfield Academy  
www.wednesfieldacademy.co.uk

Dear Parent/Carer

### **Year 7 Settling In Evening**

I am writing to invite you to the Year 7 'Settling in Evening' on Thursday 17<sup>th</sup> October from 4.30pm-6.30pm at Wednesfield Academy. The evening will equip you with an overview of your child's weekly schedule at Wednesfield Academy and enable you to best support your child with accessing all opportunities we offer as a school. The evening is a chance to learn more about Wednesfield Academy.

The evening will include a presentation from the Headteacher, Leadership and Pastoral team, which is approximately 30 minutes. We are offering two time slots to attend the informative presentation, 4.35pm and 5.35pm. The presentations will commence at these times, so please arrive five minutes beforehand. Following the presentation, you will be invited to your child's Personal Tutor room to hear more about what pupils are learning in Personal Development and meet your child's Personal Tutor. There will also be a chance to speak with the SEND department, should your child require additional support.

We would politely request that if possible, your child does not attend the evening. This is because if all parents attend, then we will have limited extra spaces available in the venue. However, we understand that in some cases this may not be possible, and if you need to bring your child then please email [postbox@wednesfieldacademy.co.uk](mailto:postbox@wednesfieldacademy.co.uk), so we are aware.

You will have the opportunity to discuss issues with a member of the pastoral team during the evening. However, time is limited, so I would remind you that you can contact your child's House Office if you would like to discuss a specific matter or email the school postbox address.

If you have any queries, please contact Mrs Hanson (Assistant Headteacher) by calling 01902 558222.

Yours faithfully



Mr Phillips  
**Headteacher**