

Our Ref JP/RB/KWI/RMO

17th July 2024



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Matrix Parent App

Please be advised that this week you will receive an email from 'Reach More Parents'. There will be instructions within this email to inform you how to download the WeDuc (Matrix Academy Trust) app, which is the digital communication and engagement tool we use to communicate with parents/carers.

The email from Reach More Parents will provide you with a unique enrolment code, that you will use to register and enrol to use the app.

We operate a cashless system within school and you will need to use the WeDuc app to load money onto your child's school dinner account, so that they can pay for any food and drink at break and lunchtime (this does not apply for pupils who are in receipt of free school meals) and any trips and visits we may offer for your child.

If you do wish your child to purchase food from 4th September 2024, please can you ensure that money has been preloaded to the account. We operate a biometric payment system in school, and this will be set up for your child during the morning of 4th September 2024.

Should you have any queries in relation to this app, please contact Mrs Williams (Administrative Assistant) at the school by emailing postbox@wednesfieldacademy.co.uk or call 01902 558222.

Please note that this postbox will not be manned during the summer holidays. Any queries will be responded to upon our return on 2nd September 2024.

Yours faithfully

Mr Phillips
Headteacher



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Wednesfield
Wolverhampton
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Matrix
Academy Trust
EDUCATION WITHOUT EXCEPTION

01902 558222



Wednesfield Academy



wednesfield.academy

