

Our Ref JP/VH/RMO

6th November 2023



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Year 8 Data Collection

So that Wednesfield Academy can ensure that we are confidently able to target resources appropriately and for safeguarding purposes, it is vital that we have the most up to date information on your child as possible.

We are aware that unless your child has joined the school recently the information we currently hold may be out of date. It is quite usual in schools for parents/carers to be asked to update personal information regularly, as well as informing the school when circumstances or information changes. This is an important element of safeguarding at Wednesfield Academy, as well as ensuring that we have correct contact details for the regular correspondence that we send.

We would appreciate it if the following link can be completed by Monday 13th November 2023 for us to update our records: <https://forms.office.com/e/A06g0JbgD3>

If you have any questions or queries, please email postbox@wednesfieldacademy.co.uk with the subject, Data Capture Nov 23.

Yours faithfully



Mr Phillips
Headteacher