

Ref: JPH/AHI/ABR

19th October 2023



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer,

We are delighted to share details of the 2024 leavers Year 13 Prom.

The Year 13 Prom will take place on Thursday 11th July 2024 at Grand Station starting at 7pm and finishing at 11.30pm.

It is vital parents/carers and students arrange transport to and from the venue prior to the event. We suggest pupils starting arriving from 6.45pm. The Grand Station postcode is WV10 0BF.

To attend we require a deposit payment for Prom, a **£13** non-refundable deposit is required by Friday 24th November 2023 and final **£20** payment will be required by Friday 3rd May 2024.

In order to be able attend Prom, students must have:

1. Met all coursework and assessment deadlines across all subjects.
2. Displayed excellent behaviour and conduct throughout all mock and real examinations.
3. Shown to have given their very best to their studies aiming to reach their targets in all subjects.

You must pay for your ticket via the Weduc app, as we cannot accept cash from students or parents/carers. Instructions on how to do this are detailed below and a quick set-up guide are below:

Paying for your prom ticket:

1. Log in to the WeDuc app (if you haven't logged in previously email postbox@wednesfieldacademy.co.uk and the WeDuc team will send new log in details to your email).
2. Click on the 'Offers' tab along the top.

3. The Prom will appear in there up as an option to buy a ticket.

4. It will show the cost of the ticket and it is your choice as to whether you pay for the whole ticket or just the deposit. You would log in at a later date before the deadline and pay for the remainder of the ticket if you initially just chose the deposit option.

We are excited to be able to help the pupils enjoy and remember their time with us. If you have any questions regarding Prom please call us on 01902 558222 and ask to speak to Mr Hill, Assistant Headteacher or email us via postbox@wednesfieldacademy.co.uk.

Yours faithfully



Mr J Phillips
Headteacher



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