

Our Ref: JP/SB/JAS/Year7Settlingin

18th September 2023



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Re: Year 7 Settling in Evening

I am writing to invite you to the Year 7 'Settling in Evening' on Tuesday 26th September 2023 from 4.30 - 6.30pm at Wednesfield Academy.

The evening will equip you with an overview of your child's weekly schedule at Wednesfield Academy and enable you to best support your child with accessing all opportunities we offer as a school. The evening is a chance to learn more about Wednesfield Academy.

The evening will include a presentation from the Headteacher, Leadership and Pastoral team, approximately 30-minutes. We are offering two time slots to attend the informative presentation, 4.45pm and 5.30pm. The presentations will commence at these times so please arrive five minutes before.

We would politely request that, if possible, your child does not attend the evening, if all parents attend, then we will have limited extra spaces available in the venue. However, we understand that in some cases this may not be possible, and if you need to bring your child then please email postbox@wednesfieldacademy.co.uk so we are aware.

You will have the opportunity to discuss issues with a member of the pastoral team during the evening.

However, time is limited so I would remind you that you can contact your child's House Office if you would like to discuss a specific matter or email the school postbox address.

If you have any queries, please contact Mrs Bingham (Assistant Headteacher) by calling 01902-558222.

Yours faithfully

Mr Phillips
Headteacher



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Wednesfield Academy



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