

Our Ref: JPH/OpenEvening

11th September 2023

Dear Parents/Carers

RE: Open Evening - Thursday 21st September 2023



Wednesfield Academy
www.wednesfieldacademy.co.uk

As always at the start of the academic year, we have a busy schedule ahead. The first event on the calendar is Open Evening, which is taking place on **Thursday 21st September 2023** between 4.00–7.00pm. This means that the school will close early to pupils on this day so that the site can be prepared to receive future pupils and parents. All pupils will be dismissed at **12.35pm** on this date.

Pupils will be invited to act as ambassadors during the evening. Any pupils who wish to volunteer will bring a separate letter home for parental permission.

If pupils in receipt of Free School Meals require a packed lunch, they can be collected from the Bistro before a pupil's departure from school. If you would like your child to collect a packed lunch and they are in receipt of free school meals, please send an email to postbox@wednesfieldacademy.co.uk with your child's name and form to make the request.

WeDuc

I want to thank all parents/carers and pupils for their patience and understanding with the set-up of the new school payment app, WeDuc. All parents from Friday 8th September 2023 should have been able to log into the app and upload payments onto their accounts. If you are still experiencing issues with the app then please can you contact postbox@wednesfieldacademy.co.uk with your child's name and information about what the issue is (screenshots are extremely helpful in understanding the problem).

We will continue to lend pupils the balance of food and drink up to and including Wednesday 13th September 2023. Unless we hear from you on a payment issue that still needs rectifying, from **Thursday 14th September 2023** if a pupil is in debt on their account, then they will not be able to borrow money to purchase items.

My Child at School App (MCAS)

This app will no longer be used, other than in the interim to send the same letters we are posting on WeDuc, in case some parents/carers are still not receiving communications from WeDuc. If you are set-up on WeDuc and it is working, then you can delete the MCAS app. All whole school letters are also posted on <https://wednesfieldacademy.com/school-letters/>.

If you have any queries, please contact the school via email or by calling 01902 558222.

Yours faithfully

Mr Phillips
Headteacher



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Matrix
Academy Trust
EDUCATION WITHOUT EXCEPTION

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Wednesfield Academy



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