

Our Ref: JJ/Summer School

Thursday 17<sup>th</sup> August 2023



Wednesfield Academy  
[www.wednesfieldacademy.co.uk](http://www.wednesfieldacademy.co.uk)

Dear Parents/Carers

### Re: Year 7 Key Information

We hope that your child is having a wonderful summer so far and they are ready and excited to join Wednesfield Academy on Tuesday 5<sup>th</sup> September 2023. This letter should answer any further queries that you may have, although much of it you will be aware of from previous correspondence. However, if you have any other questions, please email the school.

#### Uniform

Information regarding the school uniform can be found on the school website (<https://wednesfieldacademy.com/uniform/>). If there is any aspect of the uniform you are unsure about, please contact [postbox@wednesfieldacademy.co.uk](mailto:postbox@wednesfieldacademy.co.uk). As mentioned before, if there are any financial barriers for purchasing the correct school uniform, please inform the school and we will always assist where possible.

#### Summer School

If your child is attending summer school next week, from Monday 21<sup>st</sup> August to Wednesday 23<sup>rd</sup> August 2023, we are very excited to welcome them. Please ensure that your child arrives at the school between 9.20am-9.30am at the main entrance and they will be released at the end of each day at 2.30pm. **All pupils must bring their own food and drink**, as the school bistro will not be open; and pupils are to wear their own clothes. Pupils will have a fantastic time experiencing a range of subjects and learning about Wednesfield Academy. Parents/carers will be given a survey afterwards to complete so you are able to provide feedback.

#### Wednesfield Friends

If any parents/carers are interested in joining the Wednesfield Friends Group, then please email the school. The Wednesfield Friends are a group of parents/carers and volunteers who help raise money that is used exclusively to fund events for the school. They are an integral part of Wednesfield Academy and this year have been at the centre of organising the Summer Fayre and Sports Day.

#### Attendance

It is important to remind all parents/carers before the school year starts, that if your child is regularly absent from school and has below 90% attendance, then the Local Education Authority may take legal action. I would also like to remind you that holidays/trips during term time are not authorised, and **we are expecting all pupils to arrive on the first day in September 2023**. There are many opportunities to take family holidays either during half terms and the autumn, Easter, and summer breaks. The Wednesfield Academy attendance policy (<https://wednesfieldacademy.com/policies/>) states:

*'HOLIDAYS 6.1 The Headteacher will not be able to grant any leave of absence during term time. 6.2 This applies to all pupils who are required to be in statutory education. 6.3 If a parent/carer decides to take a holiday in term time and it has not been authorised, they will receive a Fixed Penalty Notice (FPN) and have to pay £60 for each child removed from school. This will need to be paid within 21 days and, if not paid within this time, the charge will rise to £120 per parent per child and must be paid within 28 days to avoid potential prosecution.'*



Wednesfield Academy  
Lichfield Road  
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**Cashless catering**

More information will follow next week regarding the payment system for parents/carers to make payments on for your child to purchase school food and drink when they start school in September.

Thank you for all your positive feedback on the induction days and evening and we will be in contact again soon.

Yours faithfully



Mr Phillips  
Headteacher



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