

Our Ref: VEH/JP/JAS

17<sup>th</sup> July 2023



Wednesfield Academy  
www.wednesfieldacademy.co.uk

Dear Parent/Carer

As a new parent to Wednesfield Academy it is important for us to ensure that you have access to all the help and support we can offer. With this in mind, we can check your eligibility for free school meals with Wolverhampton City Council on your behalf.

If your child is transferring to us from a primary school in Wolverhampton and currently receives free school meals this will be part of the information we are sent from the council and will be updated automatically.

If your child is joining us from a primary school in Wolverhampton but you are unsure as to whether you are eligible for free school meals or your circumstances have changed, it is vital that you complete the link to the Microsoft Forms link below.

If your child is transferring to us from a primary school outside of Wolverhampton you will need to complete the link to the Microsoft Forms below, as the information we receive for pupils from primary schools from other local authorities is different and will not automatically be provided. For us to check your eligibility, we require some personal information from you to send to the council for verification. This includes your full name, your date of birth and your National Insurance number or your National Asylum Support Service Number (NASS).

Please use the link below to access an online form to complete which we will then send to Wolverhampton Council.

[Microsoft Forms](#)

The information we gather will only be used for this purpose. If you are eligible for free school meals, we will inform you.

I would also like to take this opportunity to remind you about our fabulous Summer School taking place on site between the 21<sup>st</sup> and 24<sup>th</sup> August 2023 from 9.30am - 2.30pm. Pupils who have signed up to attend are able to wear their own clothes and must bring a packed lunch with them. If you would like to apply for a place at Summer School and are yet to do so, please email [postbox@wednesfieldacademy.co.uk](mailto:postbox@wednesfieldacademy.co.uk).

Yours faithfully

Mr Phillips  
Headteacher



Wednesfield Academy  
Lichfield Road  
Wednesfield  
Wolverhampton  
West Midlands  
WV11 3ES



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