

Our Ref JP/AH/RMO

7<sup>th</sup> June 2023



Wednesfield Academy  
www.wednesfieldacademy.co.uk

Dear Parent/Carer

### **Year 7 Parents' Evening**

You are cordially invited to your child's Year 7 Parents' Evening on Tuesday 20<sup>th</sup> June 2023 from 4.00pm – 7.00 pm.

The evening provides an excellent opportunity for you to meet with your child's subject teachers to discuss their progress.

Your child's teachers are now making appointments for the evening. It would be extremely helpful if you could let your child know the time slot you require for the appointment so they can make these accordingly with their class teachers.

Please find attached an electronic copy of the appointment sheet which indicates the appointment times. All appointments must be made by 3pm on Friday 16<sup>th</sup> June 2023 please.

Entrance to the Parents' Evening will be via the staff entrance, which is accessible via the main staff car park, off the Lichfield Road. Parking will be available on this car park from 3.55pm. Details regarding the location of your appointment will be provided upon arrival.

Your thoughts and feedback are important to us, please use the below link to provide us with your thoughts on the school and how your child is getting on here at Wednesfield.

<https://forms.office.com/e/sAE5A9z8tj>

If you require any further information regarding the format of this Parents' Evening, please contact Mr Hill (Assistant Headteacher) by emailing [postbox@wednesfieldacademy.co.uk](mailto:postbox@wednesfieldacademy.co.uk).

We look forward to seeing you on Tuesday 20<sup>th</sup> June 2023.

Yours faithfully



Mr Phillips  
**Headteacher**

**Year 7 Parents' Evening**  
**20 June 2023: Appointment Sheet**

Time Slot	Teacher Name
4.00 pm	
4.05 pm	
4.10 pm	
4.15 pm	
4.20 pm	
4.25 pm	
4.30 pm	
4.35 pm	
4.40 pm	
4.45 pm	
4.50 pm	
4.55 pm	
5.00 pm	
5.05 pm	
5.10 pm	
5.15 pm	
5.20 pm	
5.25 pm	
5.30 pm	
5.35 pm	
5.40 pm	
5.45 pm	
5.50 pm	
5.55 pm	
6.00 pm	
6.05 pm	
6.10 pm	
6.15 pm	
6.20 pm	
6.25 pm	
6.30 pm	
6.35 pm	
6.40 pm	
6.45 pm	
6.50 pm	
6.55 pm	