

Our Ref: RB/JAS

3 January 2023



Wednesfield Academy  
www.wednesfieldacademy.co.uk

Dear Parent/Carer

You are cordially invited to your son/daughter's Year 11 Parents' Evening on Wednesday, 11 January 2023 from 4.00 – 7.00 pm.

The evening provides an excellent opportunity for you to meet with your son/daughter's subject teachers to discuss their progress.

Your son/daughter's teachers are now making appointments for the evening. It would be extremely helpful if you could let your son/daughter know the time slot you require for the appointment so they can make these accordingly with their form tutor. Please find attached an electronic copy of the appointment sheet which indicates the appointment times.

All appointments must be made by Tuesday, 10 January 2023 please.

Entrance to the Parents' Evening will be via the Staff Entrance which is accessible via the Staff Car Park off the Lichfield Road. Parking will be available on this car park from 3.55 pm. Details regarding the location of your appointment will be provided upon arrival.

Should you not be able to attend the Parents' Evening, please contact Mrs Bingham, Assistant Headteacher at [sbingham@wednesfield.uwmat.co.uk](mailto:sbingham@wednesfield.uwmat.co.uk).

If you require any further information regarding the format of this Parents' Evening, please do not hesitate to contact me at the academy.

We look forward to seeing you on the 11 January 2022.

Yours faithfully

Mrs R Beazley  
Deputy Headteacher



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