

Our Ref: NCA/JAS

15 December 2022



Wednesfield Academy
www.wednesfieldacademy.co.uk

Dear Parent/Carer

Re: Standards Information for January 2023

Uniform, Piercings and Hair Colour

We pride ourselves on our students looking smart in their academy uniform and having high standards is a visible way to communicate self-pride and a sense of community within our academy. Please use the link below to see the academy full uniform list which includes optional items and the PE Kit.

[Wednesfield High Academy \(wednesfieldacademy.co.uk\)](http://www.wednesfieldacademy.co.uk)

Reminder, facial piercings and vivid/brightly coloured hair are **NOT** allowed at our academy. Students, are allowed to wear a clear plastic or glass retainer at their own cost. Earrings if worn, must be studs only.

If students arrive in uniform that is not deemed appropriate, then they will borrow an item from our uniform store if possible. If a student has a facial piercing that they refuse to remove or have brightly coloured hair, then your child will remain in isolation until the issues regarding their uniform and appearance are rectified.

A Few Reminders

ALL trousers and skirts must be grey.

Stretchy skirts are not allowed and all skirts **have to be** knee length.

Trainers including Airforce 1 are **NOT** allowed and **ALL** students must be in black polishable shoes.



Wednesfield Academy
Lichfield Road
Wednesfield
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Uniform Expectations

Academy blazer
Academy tie
White shirt
Grey trouser or Grey **knee length** skirt
Black **polishable shoes**
A plain Navy V neck jumper can be worn under blazers in cooler weather

WARNING!

If you are missing any uniform or it is deemed inappropriate, you will have to borrow items from the swop shop.
You must wear Black polishable shoes. Any type of trainers or pumps are not allowed and you will have to borrow appropriate footwear



PE Kit Expectations

Academy PE kit is a navy top and navy shorts with Navy shorts
In cold weather, you are able to wear plain Navy jogging bottoms and a plain Navy hoody

WARNING!

You must bring your PE kit to school and even if you are not taking part, you must change into PE kit. If you forget your kit, you will have to borrow a kit

From September 2023, the academy uniform and badge will change. More information on these changes will be shared with you in the new year.

Equipment

Your child must be equipped ready for school, to include a school bag.

Reminder that from September 2022, your child's books have no longer remained in the academy and they have been required to bring their subject books/folders home with them, consulting their timetable to know which lessons they have on each day.

Items that your child needs as a minimum are:

Two Black Pens
One Green Pen
One Ruler
Two Pencils
One Highlighter
One clear pencil case
One Eraser/Rubber
One Calculator.



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Pre-loved Uniform

To help with the costs of uniform, we would like to open a pre-loved uniform option at the academy. In order to set this up, if you have any items of our uniform including items of PE kit that your child has outgrown that still have 'life' in them, that you would like to donate, we would be very grateful.

Donations can be dropped off into Reception. Once we have a range of pre-loved items we will make parents and carers aware of how you can purchase for a small cost.

Mobile Phones



Mobile phones and other personal devices are banned in the Academy. If seen, they will be confiscated and kept in a locked box until the end of the day



Coats are not to be worn in the building



Earphones are banned in the academy

If you need to call home for any reason, please ask a member of staff for access to one of the school phones. DO NOT make calls or texts from mobile phones

Banned Items

Our Behaviour Policy lists a number of items which are banned. Please ensure that your child is aware of these. If your child is caught in the academy with or using a banned item, there will be a consequence.

If a child sets the fire alarms off in the toilets, it will result in a fixed term exclusion and a £50.00 fine.





Contact Procedures

We would like to take this opportunity to share with all parents and carers of the changes we have made with regards to the contact procedures for our academy.

All questions regarding your child's day-to-day life at the academy from January 2023 should now **ONLY** be made to your child's Student Support Leader or a member of the Senior Leadership Team. Subject teachers will no longer handle communication with parents. We are making this change to ensure that contact between the academy and home is smooth.

- Year 7** - **Miss Worrell**
- Year 8** - **Mr Butler**
- Year 9** - **Mr Walker**
- Year 10** - **Miss Hannon**
- Year 11** - **Miss Hannon**
- Sixth Form** - **Mr Rogers**

Please note that calls made to the academy via our Reception may not be able to be transferred to a member of the Student Support or Senior Leadership Team within the hours of the academy day, this is also the same if parents turn up to Reception expecting to see a member of staff without an appointment.

Staff will endeavour to address your query as quickly as they can within their working hours.

If your query relates to Care Plans or Special Educational Needs, contact **Mrs Jones**. Any safeguarding concerns should be reported to **Mr Smith**.

We aim to always have open and productive channels of communication with you. If these procedures are followed, then we can be sure that a response is made to you as quickly as is possible.

Student Medical Needs

It is important that you keep the academy aware of any medical needs that your child may have or any changes to existing medical needs that we may already be aware of. Please contact Mrs Jones at the academy.

If your child has a medical condition that requires them to use the toilet more frequently than the break and lunch times available, a letter explaining this requirement and medical evidence must be sent to Mrs Jones who will be able to authorise your child having a 'Toilet Pass'.

Students not in receipt of a medical pass will not be allowed to use the toilets during lesson time.

Student Absence

If your child is unwell, could you please ensure that you call the academy and report the absence as soon as possible in the morning, leaving a message on the Attendance/Absence line as per our academy policy. This enables the Attendance Officer to record the reason for the student absence. May I request that emails are **NOT** sent to the Wednesfield Enquiries email address as a delay in reporting absences could result in you receiving a truancy call if the Attendance Officer has not received your information.

Thank you for your co-operation with ensuring that your child is ready and equipped to learn as we return after the Christmas break.

Your faithfully



Mrs N Carpenter
Headteacher

